

**APPOINTMENT OF PROJECT MANAGER  
(TRAINING & SKILL DEVELOPMENT)**

**AFC India Ltd.** (formerly Agricultural Finance Corporation Ltd.), is a National level premier multi-disciplinary developmental consultancy and technical support institution wholly owned by Commercial Banks, NABARD and EXIM Bank. AFC is a Deemed Government organization and its accounts are audited by Comptroller & Auditor General of India (CAG).

AFC provides a wide range of services such as identification of potential projects for promoting development in different sub-sectors, conducting pre-feasibility/scoping studies, baseline studies, potential surveys, formulation & appraisal of projects, techno-economic project appraisals, monitoring & evaluation, impact assessment, needs assessment, socio-economic studies etc. Of late, AFC has diversified into large scale grassroots level project implementation in areas such as organic farming, agriculture extension, agri-business development, watershed development, forestry, climate change, rural livelihood promotion, education, health & nutrition, training & capacity building, skilling and financial literacy.

AFC is looking for appointment of a **Project Manager (Training & Skill Development)** to look after training, capacity building and skill development activities of the organization.

<b>Designation</b>	<b>Project Manager (Training &amp; Skill Development)</b>
<b>Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>• MBA or Post Graduation Degree, preferably in Management/Development Studies from an institution of repute</li> <li>• Minimum 2-3 years of experience in Skill Sector</li> <li>• Good command over computer operations with knowledge of MS-Excel, power point presentation etc.</li> </ul>
<b>Roles and Responsibilities</b>	<p>The primary duties will include:</p> <ul style="list-style-type: none"> <li>• Formulation of Business Plan for Skill Development and Training/Capacity Building in various domains</li> <li>• Development of project proposals for submission to different Government departments &amp; other potential clients</li> <li>• Developing customized vocational &amp; life skill courses in alignment with the needs &amp; requirements of potential employers</li> <li>• Coordination with Business Associates, Potential Government departments and existing Government Bodies</li> <li>• Preparing implementation road map and budget plan</li> <li>• Developing reporting framework/MIS, monitoring &amp; evaluation tools etc.</li> <li>• Engaging with business houses and potential employers for ensuring</li> </ul>

	<p>job placement to the trained youth</p> <ul style="list-style-type: none"> <li>• Mobilizing/identifying suitable youth for appropriate vocational course</li> <li>• Conducting induction training to beneficiaries and capacity building of resource persons involved in project implementation</li> <li>• Periodic visits to project areas and selected partners/associates to extend supportive supervision of activity implementation</li> <li>• Monitoring &amp; supervising the infrastructure arrangements in Skill Development centres including selection of appropriate candidates, training tools used and quality &amp; competence of faculty members</li> <li>• Monitoring &amp; reviewing of all program components as per fixed milestones/timelines/deliverables and sharing progress reports to management periodically</li> </ul>
<b>Desired Candidate Profile</b>	<ul style="list-style-type: none"> <li>• Good analytical skills and a strong attention to detail</li> <li>• Excellent time management, project management and follow-through</li> <li>• Good communicator with ability to make public presentations and create effective written and web content</li> <li>• Good planning and organization skills for developing clear, actionable and measurable plans, schedules, or priorities with minimal supervision</li> <li>• Strong service orientation with the ability to work across multiple departments and units within an organization</li> </ul>
<b>Remuneration</b>	Remuneration package will commensurate with experience & skill set and would be comparable with the best in the industry.
<b>Posting</b>	AFC Head Office, Mumbai
<b>Contact person</b>	Ms. Mamta Sahal
<b>Designation</b>	Chief Financial Officer & Head (Administration)
<b>Postal Address</b>	AFC India Limited, Dhanraj Mahal, First Floor, C.S.M. Marg, Near Gateway of India, Mumbai – 400001
<b>Tel. No.</b>	022-22028924
<b>How To Apply</b>	Application along with CV's may be sent by e-mail to <a href="mailto:afcindia.hr@gmail.com">afcindia.hr@gmail.com</a> on or before September 9, 2019